

Important 2026 Medicare Premium Reimbursement Claim Submission Instructions

To receive your monthly Medicare Part B premium reimbursement on a timely basis, please follow the instructions below:

- Each reimbursement request must include the P&A Group premium reimbursement claim form and either 1) a copy of the letter from the Social Security Administration showing your deducted 2026 Medicare Part B premium amount or 2) a copy of your 2026 Medicare Premium Bill. **If you and your spouse/dependent are eligible for reimbursement, you will need to submit separate documentation with a separate claim for each of you.**
- Please note that if the monthly premium amount shown on your bill is not clear (i.e., poor fax or scanned image) or does not match the Medicare Part B premium table, P&A Group may request additional information before your reimbursement can be issued.
- To ensure your first 2026 reimbursement is issued by the end of January, please submit all necessary documentation to P&A Group **by January 12, 2026.**
- The January 2026 Medicare Part B premium reimbursements are scheduled to be sent via direct electronic deposit to the bank account on file or to your home address if you are not set up to receive reimbursements via direct deposit.
- Please upload, scan, fax or mail the claim form and documentation using one of the methods outlined below:
 - **Online Reimbursement Request** – Please enter your reimbursement request directly online through the P&A website at www.padmin.com. Login to your account and select “Upload a Claim” (Medicare Part B reimbursement request) under the Members Tools tab.
 - **Mail or Fax** - Complete a P&A reimbursement request claim form and fax or mail it to:
 - Fax: Toll- free (855) 362-7711
 - Mail: The P&A Group
Flex Department
Attn: IMF Premium Reimbursement
6400 Main St., Suite 210
Williamsville, NY 14221
- Your claims for Medicare Part B premium reimbursement must be submitted to the P&A Group no later than 3 months after the end of the calendar year for which you are claiming reimbursements (i.e., by March 31, 2026 for any 2025 premium reimbursements).
- If you have additional questions, please contact the P&A Group directly at (716) 852-2611, (Option 5).