

Registration Instructions for World Bank (WB) Bulletin Board

NOTES:

1. These instructions are only applicable to **new** WB Bulletin Board account holders.
2. You need to be a registered user of the FIN Retiree Portal as your WB Bulletin Board User ID is the same email address that you have provided in the FIN Retiree Portal. If you are not a registered user of the FIN Retiree Portal, contact the Finance Pension Team at finirp@imf.org to request registration.
3. Before you can access the WB Bulletin Board Account, you will need to set a password for it. The instructions are provided below.

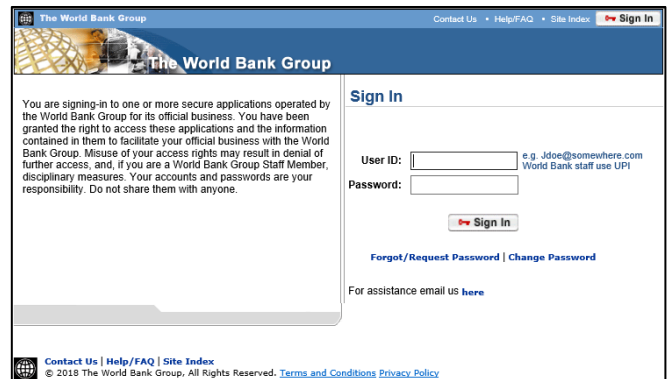
Once you have set a password for your new account, you can then access the WB Bulletin Board at <https://espas.worldbank.org/sites/bulletinboard/Pages/Index.aspx>

Setting a Password for your WB Bulletin Board Account

Step 1. Enter in the following URL into the address bar of your browser:

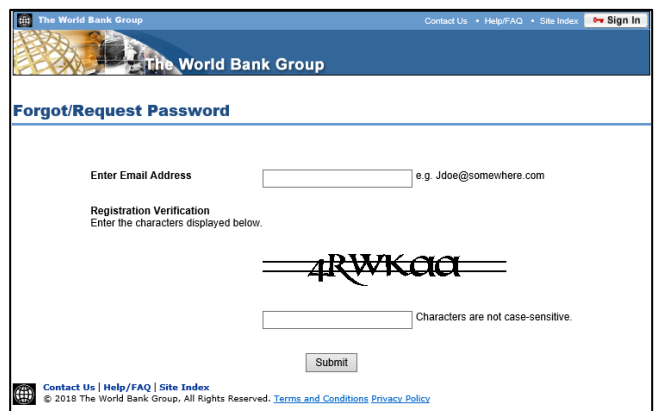
<https://wbssoext.worldbank.org>

Step 2. At the Sign In screen, enter your email address (as you have provided in the FIN Retiree Portal) in the UserID field and click on the Forgot/Request Password link.



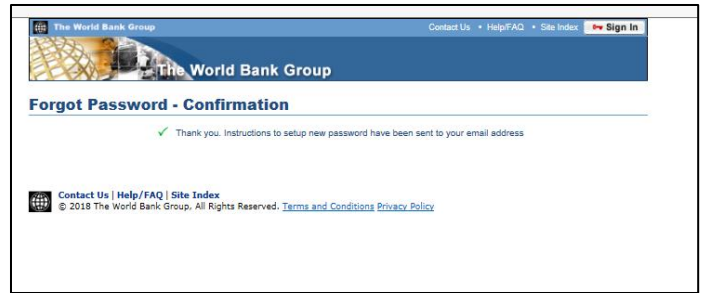
The screenshot shows the 'Sign In' page of The World Bank Group. The header includes the World Bank logo and navigation links: 'Contact Us', 'Help/FAQ', 'Site Index', and a 'Sign In' button. The main content area has a warning message about secure applications and a disclaimer. Below this, there are input fields for 'User ID' (with an example 'e.g. Jdoe@somewhere.com') and 'Password'. A 'Sign In' button is present. Below the password field, there are links for 'Forgot/Request Password' and 'Change Password'. At the bottom, there is a link for 'For assistance email us here'.

Step 3. Complete the two fields on the Forgot/Password screen and click Submit.



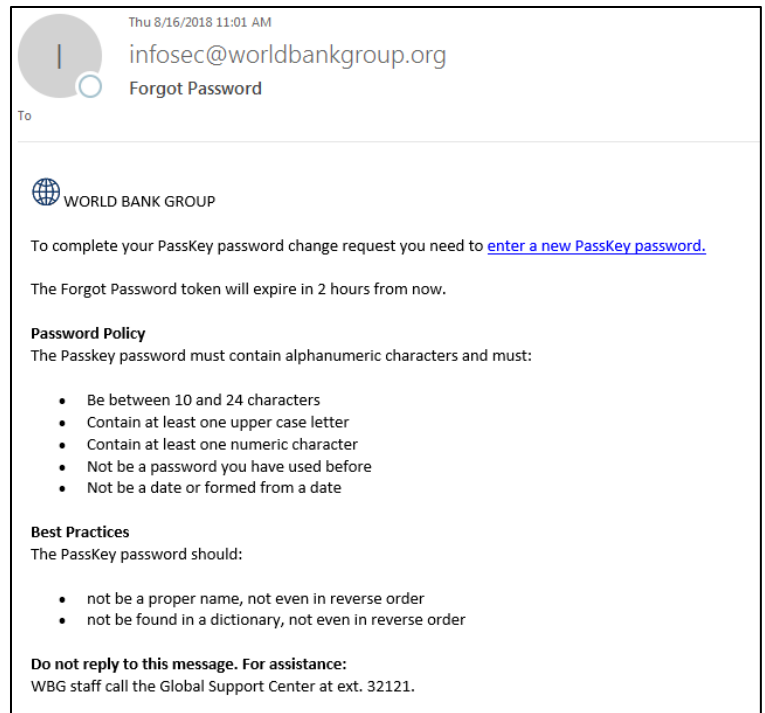
The screenshot shows the 'Forgot/Request Password' page of The World Bank Group. The header is identical to the previous screen. The main content area has a section titled 'Enter Email Address' with an input field (example: 'e.g. Jdoe@somewhere.com'). Below this is a 'Registration Verification' section with the instruction 'Enter the characters displayed below.' and a CAPTCHA image showing the characters '4RWKaa'. There is an input field for the verification and a note 'Characters are not case-sensitive.' A 'Submit' button is at the bottom.

You will see a confirmation screen display if you completed Step 3 correctly.



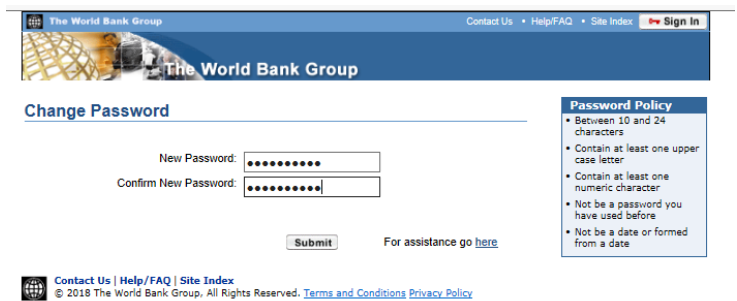
Note that instructions will be sent to your email address with the link to enter a new PassKey password i.e., set a new password for your WB Bulletin Board login account.

Step 4. Click on the link in the email message to proceed.

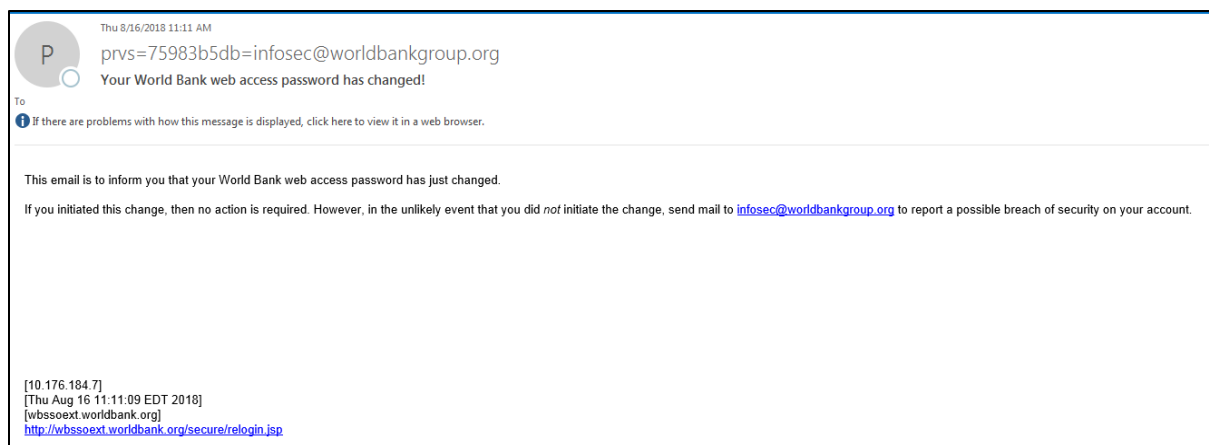
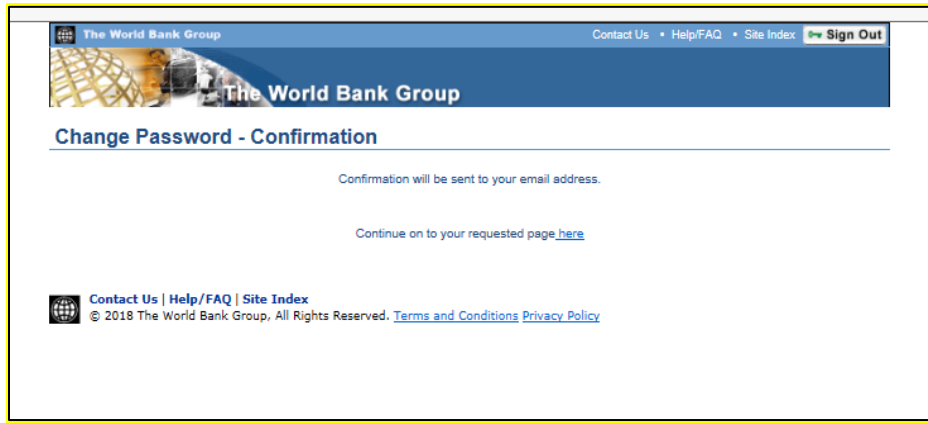


Step 5. Follow the screen prompts to set your WB Bulletin Board account password.

Be sure to adhere the World Bank's password policy requirements as you select your password.



If you successfully set your password, you will see confirmation message display on your screen and a second message will be sent to your email address.



You can now access the WB Bulletin Board at
<https://espas.worldbank.org/sites/bulletinboard/Pages/Index.aspx>